

CLASSIFIED MESSAGE

ROUTING

DATE 1556Z 30 JUL 63

SECRET

1	MS	4	SD
2	CD	5	REB
3		6	DEA

TO : DIRECTOR 25X1A

FROM :

ACTION:

INFO :

TOR: 1816Z 30 JUL 63

ROUTINE

25X1A

IN 85226

25X1A

TO

INFO

25X1A

CITE

7363

OXCAR LOGS CONTR FINAN

25X1A

25X1A

INFO TO

AT

25X1A

25X1A

1. REF PHONCON

26 JULY 63 CONCERNING IMPREST FUND.

2. AIR FREIGHT SHIPMENTS HAVE CONTINUED INCREASING EACH MONTH.

25X1A

LATEST BILLING SUBMITTED COVERING PERIOD 1 TO 26 JULY IS \$2,826.17 AND REQUIRES ADDITIONAL FUNDS TO EFFECT PAYMENT. JULY WAS A MONTH OF UNUSUAL SHIPMENT ACTIVITY AND IS NOT CONSIDERED TYPICAL. HOWEVER, THE STEADY INCREASE IN MONTHLY CHARGES THAT HAS BEEN EXPERIENCED SINCE DECEMBER 1962 IS EXPECTED TO CONTINUE.

25X1A

3. IN VIEW OF THE INCREASING COSTS BEING EXPERIENCED IN THE ABOVE CATEGORY, RECOMMENDS ACTION BE TAKEN TO INCLUDE THESE CHARGES UNDER CA-20. PHONCON ON 29 JULY INDICATES CHARGES WOULD BE ON A COST BASIS ONLY, SINCE OVERHEAD HAS PREVIOUSLY BEEN COMPUTED FOR HANDLING AND SERVICE ON CA-20.

25X1A

4. RAIL AND AIR EXPRESS SHIPMENTS HAVE ALSO INCREASED PROPORTIONATELY. WITH THESE GROWTHS IN CHARGES AND THE BUILT-IN REPLENISHMENT TIME FACTORS, FUND (\$5,000) WILL NOT SUFFICE.

25X1A

SECRET

GROUP 1  
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S E C R E T

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[ ] 7363

(IN 85226)

PAGE TWO

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INCREASING IMPREST FUND TO \$7,500 AND CHARGING AIR FREIGHT COSTS  
TO CA-20 SHOULD PROVIDE [ ] WITH SUFFICIENT FUNDS TO COVER  
UNANTICIPATED CHARGES.

25X1A

5. AFTER ABOVE ACTIONS AND GIVEN SUFFICIENT OPERATING TIME, [ ]  
WILL AGAIN REVIEW ADEQUACY OF IMPREST FUND FOR ANY READJUSTMENTS THAT  
MAY BE WARRANTED AT THAT TIME.

END OF MESSAGE

S E C R E T